

Franklin Senate By-Laws at <https://franklin.uga.edu/faculty-senate-laws>

ARTICLE I

Section II. Regular Meetings

The Faculty **Senate** of the College **typically holds regular meeting eight times during the academic year**, ~~at least once each academic year~~ at a time and a place to be determined by the ~~Dean in consultation with the Senate President and Executive Committee~~, **in consultation with the Dean**. **At least one month prior to the first meeting, these regular meeting dates and venues will be announced to the Faculty via the Franklin Senate webpage. Meetings and any scheduled votes may be held remotely, via audio-visual technology, when necessary or desired.**

Faculty members may submit agenda items either to ~~the Dean or to the Executive Committee~~ **or the Dean** of the ~~College Senate~~. The agenda for a regular meeting, **along with pertinent information on items**, shall be provided to members of the **Franklin Senate by email and to the Faculty via the Franklin Senate web site** one week ~~before~~ **in advance of** the meeting. ~~and shall constitute the total business of the meeting.~~

~~The Senate President Dean shall preside. In the President's absence, the President-elect shall preside. The Dean addresses the State of the College and other matters of interest to the Faculty.~~

Section III. Special Meetings

Special meetings of the Faculty **Senate** may be **convened** in **four** ways: 1) The Dean may call a meeting; 2) The Dean will convene a special meeting within fourteen days of receiving a petition signed by 100 members of the **Franklin** Faculty; 3) The Faculty Senate may also call special meetings, for which it may set the agendas; 4) **The Senate President will call a special meeting upon receiving a petition signed by fifteen members of the Senate**. The Executive Committee ~~of the Senate~~ in conjunction with the Dean's Office will notify faculty of special meetings and their agendas. **Special meetings and any scheduled votes may be held remotely, via audio-visual technology, when necessary or desired.**

ARTICLE II

Section VI. **Conduct of Meetings**

The Senate President shall preside. In the President's absence, the President-elect shall preside. At regular meetings, the Dean or the Dean's deputy addresses the State of the College and other matters of interest to the Faculty.

~~The Faculty Senate shall meet in regular session at least once each month during the academic year, at a time and a place to be determined by the Chair of the Executive Committee, the President, and the Dean in consultation with each other. At each regular meeting, the Dean or the Dean's deputy will address the Senate regarding matters of interest to it and to the Faculty at large.~~

Items not on the announced agenda may be added at the meeting by a two-thirds majority of Senators voting. The Executive Committee will place on the agenda of the next regular meeting any item endorsed by majority vote of the Senate. Typically a motion will be voted on at least one meeting after the one at which it was originally discussed.

~~Executive Committee, the President, or the Dean shall have authority to convene special sessions of the Senate. A special session will be called by the President upon receiving a written petition signed by fifteen members of the Senate.~~

The Senate will conduct all meetings in accordance with Robert's Rules of Order.

Article III. Committees of the Senate

Section I. Executive Committee

The duties and functions of the Committee shall be these:

1. To set the time, the place, and the agenda for each regular meeting and, with the assistance of the Dean's Office, to notify the members of the Senate and the Faculty at large.

2. To call special meetings of the Faculty, as the Committee deems advisable, and, with the assistance of the Dean's Office, to notify the members of the Senate and the Faculty at large.

3. To make necessary arrangements for non-members of the Senate to appear and address the Senate on appropriate issues.

4. To convene the newly-elected members of the Senate prior to their first regular Senate meetings in August and to discuss with them the responsibilities, powers, and procedures of the Senate. This is the duty of the outgoing Committee. **[this has not been done. Shall we reword to set aside time at the first meeting in August to break into committees and have each chair discuss the duties and functions with other members? ask DeLoris**

5. To recommend to the Senate rules and regulations to govern the conduct of the Senate's business.

6. To make rulings in controversies over the interpretation or application of these Bylaws; such rulings can be overturned by **a majority vote of the Senators voting as a whole.**

~~7. To accept for the agenda of the next regular meeting any item endorsed by majority vote of the Senate.~~

7. To prepare a slate of nominees, drawn from the Senate membership, for President-Elect, Secretary, and **all any** standing committee positions and special committee positions, ~~if any,~~ at the April meeting of the Senate. The President-Elect will be voted on at the April meeting and the other positions will be voted on at the August meeting **of** the following academic year.

8. To nominate qualified Faculty members of the College for other positions and offices that the Senate is responsible for filling, and to present the nominees to the Senate for election at the appropriate times.

9. To nominate replacements for committee members who are absent from the campus for more than one academic term or who have ceased to be members of the Senate, and to present the nominees to the Senate for election. The Executive Committee may appoint members of the Senate with their consent to replace members of the committees who certify that they will be unavailable for periods of one semester or less.

10. To advise the Dean on appointments to committees for the administration of College affairs.

11. The Executive Committee may, when circumstances warrant, override requirements of the Bylaws concerning the appointment of committee members.