Franklin College Faculty Senate
Minutes of the meeting on Tuesday, April 16, 2013

The meeting was called to order at 3:35 PM in room 101 of the Miller Learning Center, Scott Dougan presiding.

Members Present: Ibigbolade Aderibigbe, Christine Albright, Mike Arnold, Joshua Barkan, Maor Bar-Peled, Dana Bultman, Chris Cuomo, Trina Cyterski, Shanta Dhar, Inge DiBella, Fred Dolezal, Scott Dougan, Christopher Eaket, Rebecca Enghauser, Christine Franklin, Shelby Funk, Kelly Happe, Charles Hopkinson, Miriam Jacobson, Natarajan Kannan, Jim Lauderdale, Reid Messich, Jan Mrazek, Daniel Nakano, Kanzo Nakayama, Virginia Nazarea, Robert Phillips, Patricia Richards, Dan Rood, Jake Short, Richard Suplita, Saral Surakul, Jon Swindler, Karim Traore, Zachary Wood, and Angela Yao.

Proxies: Eileen Kraemer (proxy for Budak Arpinar), Amy Pollard (proxy for Brandon Craswell) and Paul Schroeder (proxy for Mike Roden).

Members not present: Nicolás Lucero, Mitch Rothstein, and Xiangrong Yin.

Approval of the minutes of the 19 March 2013 meeting: Approved without corrections.

President Scott Dougan's Remarks

- As this is President's Dougan's last meeting, he extended thank you to Debbie Goswick, Dean Dorsey and Associate Dean Ruppersburg, and the Senate committee members and chairs for their service and dedication to the Senate.

- President Dougan raised a concern where some departments assign brand new faculty to the Senate serving a 3-year term. He expressed that this practice should be discouraged.

Dean Dorsey's Remarks

- Dean Dorsey extended a thank you to all Senators for service to the Senate.

- He noted this was Honors week and he called out the names of all faculty in the College of Arts and Sciences who are receiving awards this week. He and the Senate expressed congratulations to our colleagues.

- Dean Dorsey congratulated faculty who were successful with promotion and tenure.

- He noted that the college has successfully completed about 20 faculty searches. There are still a few searches in negotiation.

- Budget: For FY14, there is a .6% reduction (as expected). The good news is there will be no further reduction. There will be an increase in the budget to cover faculty raises from promotions and to cover increasing the base line of graduate student stipends. Overall, FY14 will be a flat line budget – good news.

- Spring commencement is May 10. The Provost wants a high turnout of faculty. There will be free parking, free dinner, and free rental regalia. The graduate commencement is scheduled for 10am and the undergraduate commencement is scheduled for 7pm.

Committee Reports:

- Academic Standards Committee: Received 18 petitions, approved 10, denied 8.

- Curriculum Committee: Approved 14 new courses, approved 38 course changes, and approved 7 proposals.

- Executive Committee: No new business reported.

- Committee on Faculty Affairs: No new business reported.

- Committee on Planning & Evaluation: A written report from the committee is forthcoming before the end of spring 2013 semester.

New Business:

- Nominations and Elections for 2013-14

  President-elect: Shelby Funk; Secretary: Christine Franklin; Committee Chair Elections: Angela Yao (Executive Committee),Brandon Craswell (Academic Standards Committee), Ibigbolade Aderibigbe (Curriculum Committee), Rebecca Enghauser (Faculty Affairs Committee), Fred Dolezal (Planning and Evaluation Committee).

  All nominees were approved unanimously. The vote was 39 approve.
  The slate of committee members will be presented & approved at the August meeting.

- College Awards Committee Nominations and Vote

  Valery Alexeev – Professor of Mathematics, Norris Armstrong – Associate Professor of Genetics, Andrew Grundstein – Professor of Geography, Roxanne Eberle – Associate Professor of English, Melissa Harshman – Associate Professor of Lamar Dodd School of Art .

  All nominees were approved unanimously. The vote was 39 approve.

- Proposal for CMLT 3260 to be approved as a course that meets the Franklin College Multicultural Requirement (approved by Franklin Curriculum Committee and Dr. Kecia Thomas).

  The proposal was approved unanimously. The vote was 39 approve.

Old Business:

- Senator Rebecca Enghauser led a discussion of the "Draft Administrative Access Policy for Computers Used by Faculty including the "Franklin Admin Access Exception Form".

  A few senators shared information they had obtained from speaking with colleagues at other universities similar to UGA. They expressed that many of the other schools have not implemented policies taking administrative control away from the faculty member. A few schools have. One of the primary concerns raised by senators was the lack of

collaboration between the Dean's office and the Senate in developing the new policy. The question was also raised if a similar policy is occurring in the other schools at UGA. The senators created a resolution expressing their disapproval of the draft computer access policy(see file containing Resolution).

The resolution was approved unanimously. The vote was 39 approve.

It was recommended that the resolution be forwarded to the University Council.

Meeting was adjourned at 4:28 PM.

Respectfully submitted,
Christine Franklin
Franklin College Senate Secretary and Senator for Statistics

RESOLUTION
Franklin College Faculty Senate, The University of Georgia (UGA)

To voice our objection to the draft computer administrative access policy
written by the Office of Information Technology

The Senate rejects the administrative access policy as outlined by current
documents submitted and calls for new policy development started as a
collaborative process with the Franklin Senate faculty. The implementation
of the current proposed policy should be suspended and administrative
access returned to faculty.

Administrative Access Policy

Definition

Administrative accounts are special accounts that exist for the exclusive purpose of computer administration tasks such as installation, configuration, and maintenance. Depending on the operating system, this special account may be referred to as "administrator" or "root." The ability to conduct computer administration activities is restricted because these activities can adversely affect the performance, security, and usability of computer resources. Conducting day-to-day activities such as interacting with software or maintaining files with user-level access is considered best practice. Administrative accounts should only be used to conduct computer administration activities, not day-to-day activities. Most faculty, staff, and students can conduct all required activities with user-level access.

Purpose

In an effort to reduce the risk of infection by computer viruses or other malware, and to increase both the reliability and availability of hardware and software throughout the college, the Franklin College Office of Information Technology adopted the practice of setting up and running all IT devices with user-level access rights.

Retaining administrative access rights helps ensure compliance with software licensing agreements and relevant university and state policies. This practice also enables IT professionals to engage in preventive support activities, manage their time effectively, and provide more predictable response and resolution times to our faculty and staff members.

Policy

By default, all IT devices with a UGA control number in the Franklin College will be setup with user-level access rights; IT professionals will perform installations and upgrades on these devices. User-level access enables most faculty, staff, and students to conduct all required activities. This policy empowers faculty and staff members to focus on their core activities and helps prevent unplanned downtime and data loss.

Scope

This policy applies to all faculty, staff, and students in the Franklin College of Arts and Sciences. All IT devices with a UGA control number are in scope.

Accountability

Campus-wide IT policies, standards, and guidelines apply to all faculty, staff and students; visit http://eits.uga.edu/access_and_security/infosec/pols_regs to review these documents.

Responsibility for information technology infrastructure and services lies with IT professionals. Franklin IT professionals are responsible for incident management in the college. Incidents range from malware infections to exposure of sensitive or protected data such as grades, social security numbers, or credit card numbers. Nearly all faculty and staff computers have access to sensitive data, and the administrative access policy helps prevent security issues and incidents.

Exception Process

Some faculty members engage in tasks that may require administrator access, and we developed an exception process to accommodate their unique needs.

Faculty with unique needs may request an exception to the administrative access policy by submitting the exception request form. {We will insert a link to the form as soon as available.}

Additional Information

Questions about this policy may be directed to fcoit-feedback@franklin.uga.edu.

Administrative Access Policy – Exception Process

Administrative Access Policy Overview

According to the Franklin College Administrative Access Policy <hyperlink>, all IT devices with a UGA control number will be setup with user-level access rights. However, some faculty and staff have unique circumstances that warrant an exception to this policy. To accommodate these limited cases, we developed the following exception process.

Purpose

Responsibility for IT infrastructure, services, and security rests with the IT professionals in the college. IT professionals receive training on the prevention and resolution of security incidents. Delegating this responsibility to non-IT personnel necessitates a formal exception process. The purpose of the process is to 1) grant exceptions equitably across all units, 2) document who received an exception, and 3) establish clear accountability for security incidents.

Scope

Exceptions can be requested by faculty and staff. Exceptions for graduate students will only be considered if the student is employed by the department. Undergraduate students will not be eligible for exceptions.

Process for Requesting an Exception

1. Consult with your local IT Professional about your particular needs or concerns. In many cases, your local IT Professional can recommend a strategy that will address your needs without necessitating an exception.
2. If your IT Professional cannot accommodate your needs without granting an exception, confirm that you have the support of your unit head and accept responsibility for any potential security incidents on devices that you administer.
3. Fill out the exception request form, obtain signatures, and submit to the Franklin College Office of Information Technology.

Exception requests will be considered during the academic year, August through April. Complete requests will be reviewed within 30 days of receipt; incomplete requests will be returned.

Administrative Access Policy – Exception Request Form

Expectations

Please read each of the following statements and initial to indicate your agreement.

— I agree to abide by apply all campus-wide IT policies and standards published at http://eits.uga.edu/access_and_security/infosec/pols_regs.
— I understand that the occurrence of security issues or incidents will result in the loss of administrative access for up to one year.
— I acknowledge that receiving an exception will result in a lower service level from Franklin OIT since I will be handling updates and installations on computers that I administer. Franklin OIT will assign a medium priority to my requests including requests for incident mitigation, and OIT will respond during regular business hours as resources allow.

Exception Information

Requester

Name: [text field]   Unit: [text field]

Email: [text field]   Title: [text field]

[check box] I attached a detailed description of the ongoing activities that merit an exception to the administrative access policy. Please limit your response to one page maximum.

How long do you anticipate needing this access? [text field]

By signing this, I certify that I have read, initialed, and understand everything contained in the expectations section.

Signature: Date: [text field]

Unit Head

My signature indicates that the activities of the requester merit an exception to this policy.

Name: [text field]   Signature: Date: [text field]

Submission

Please deliver completed forms to 224 Old College or email to fcoit-feedback@franklin.uga.edu.

FRANKLIN COLLEGE CURRICULUM COMMITTEE REPORT
March & April 2013

Curriculum Description	Approved
New Courses	14 courses
Course Changes	38 changes

Proposals Approved:

Comparative Literature Major Changes
Computer Science Major Changes
Religion Major Changes
Proposal for a Transnational European Minor (History)
Anthropology Major Changes
Biology Major & Minor Changes
RELI 4204 & CMLT 3260 to meet FC Multicultural Requirement